

To: Dickerson, Aaron[dickerson.aaron@epa.gov]
Cc: Hupp, Millan[hupp.millan@epa.gov]; Ford, Hayley[ford.hayley@epa.gov]
From: Jennifer Rutledge
Sent: Fri 9/8/2017 4:27:50 PM
Subject: RE: Pruitt to CAP on 9/13
EPA Administrator Pruitt Speaker Request Form.docx
CAP Coordinating Committee (July 24 2017).pdf

Hi Aaron -

Attached is the completed request form. Let me know if you need anything else from me. In addition, I've attached the list of CAP Coordinating Committee members. Please keep this confidential.

Thank you,

Jennifer

Jennifer A. Rutledge
Managing Director
Conservative Action Project (CAP)
Work - (202) 207-0169
Cell - (703) 901-5386
Email - Jennifer@cfnp.org

-----Original Message-----

From: Dickerson, Aaron [mailto:dickerson.aaron@epa.gov]
Sent: Friday, September 8, 2017 10:34 AM
To: Jennifer Rutledge <jennifer@cfnp.org>
Cc: Hupp, Millan <hupp.millan@epa.gov>; Ford, Hayley <ford.hayley@epa.gov>
Subject: RE: Pruitt to CAP on 9/13

Hi Jennifer,

Attached is the speaking request form.

Aaron Dickerson
Office of the Administrator
U.S. EPA
Phone: 202-564-1783

-----Original Message-----

From: Ford, Hayley
Sent: Friday, September 8, 2017 10:13 AM
To: Jennifer Rutledge (jennifer@cfnp.org) <jennifer@cfnp.org>
Cc: Hupp, Millan <hupp.millan@epa.gov>; Dickerson, Aaron <dickerson.aaron@epa.gov>
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Thank you all!

Hayley Ford

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> OK Hayley, as promised, cc'ed here is Jennifer Rutledge, who organizes the CAP meetings. She'll be your point of contact for Administrator Pruitt's logistics for this coming Wednesday. Many thanks to you both.....

>

> Paul Teller

> Special Assistant to the President for Legislative Affairs The White

> House Paul.S.Teller@who.eop.gov

>

>

Conservative Action Project

The Conservative Action Project (CAP) was founded in 2008 by many conservative leaders with former **Attorney General Edwin Meese III** serving as the Founding Chairman. CAP is currently chaired by **The Honorable Becky Norton Dunlop** and is designed to facilitate conservative leaders working together on behalf of common goals. Participants include the CEOs of over 100 organizations representing all major elements of the conservative movement - economic, social, and national security.

Coordinating Committee

The Honorable Edwin Meese III - Former Attorney General, President Ronald Reagan

The Honorable Becky Norton Dunlop - Chairman, Conservative Action Project (CAP), Former White House Advisor, President Ronald Reagan

Ms. Diana Banister - President and Partner, Shirley & Banister Public Affairs

The Honorable J. Kenneth Blackwell - Chairman, Constitutional Congress, Inc.

Ms. Rachel Bovard - Senior Director of Policy, Conservative Partnership Institute

Lt. Gen. William G. Boykin (Ret.) - Executive Vice President, Family Research Council

Mr. David Bozell - President, ForAmerica

Mr. Adam Brandon - President, FreedomWorks

Mr. Steve Chartan - Legislative Director, Office of Senator Ted Cruz (TX)

Mr. Ed Corrigan - Former Executive Director, Senate Steering Committee

The Honorable T. Kenneth Cribb, Jr. - Former Chief Domestic Advisor, President Ronald Reagan

Mrs. Marjorie Dannenfelser - President, Susan B. Anthony List

Mr. Wesley Denton - Senior Director of Communications, Conservative Partnership Institute

Mr. Thomas Fitton - President, Judicial Watch, Inc.

The Honorable Colin A. Hanna - President, Let Freedom Ring, Inc.

Mr. Thomas E. McClusky - Vice President of Government Affairs, March for Life

The Honorable Bob McEwen - U.S. House of Representatives, Former Member, Ohio

The Honorable David McIntosh - President, Club for Growth

Mr. Eugene B. Meyer - President, The Federalist Society for Law and Public Policy Studies

Mrs. Cleta Mitchell, Esq. - Partner, Foley & Lardner, LLP

The Honorable Daniel Oliver - Senior Director, White House Writers Group

Mr. Justin Ouimette - Executive Director, House Freedom Caucus

The Honorable Tony Perkins - President, Family Research Council

Mr. Herman Pirchner, Jr. - Founding President, American Foreign Policy Council (AFPC)

Mr. Alfred S. Regnery - Chairman, Law Enforcement Legal Defense Fund

Mr. William Smith - Chief of Staff, Congressman Gary Palmer (AL-6)

Dr. Paul S. Teller - Special Assistant to the President for Legislative Affairs, The White House

Mr. Michael W. Thompson, Jr. - Senior Vice President, CRC Public Relations

Mr. William L. Walton - Vice President, Council for National Policy



ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM U.S. Environmental Protection Agency

Deadline for Acceptance:	9/12/17
Requesting Individual / Affiliation:	Jennifer Rutledge on behalf of Ed Meese and Becky Norton Dunlop
Event Title:	Conservative Action Project – weekly leadership meeting
Event Date:	9/13/17
Is the Above Date Flexible:	Yes, we meet every Wednesday
Event Time & Duration:	Meeting is 7:30-9:00am – request for Administrator Pruitt is from 7:30-8:00 am
Type of Event:	Meeting
	CAP was founded by many conservative leaders in 2008, Former Attorney General Edwin Meese III served as Founding Chairman and The Honorable Becky Norton Dunlop is the current Chairman. CAP is designed is to facilitate conservative leaders working together on behalf of common goals. Participants include the CEO's of over 100 organizations representing all major elements of the Conservative Movement-economic, social and national security.
Purpose of the Event:	The leadership meetings are held every Wednesday.
Role of the Administrator:	Brief remarks followed by Q&A
Requested Presentation Topic, if Speaking Involved:	What the conservative movement leadership should know about his leadership and his team at the EPA.
Requested Presentation Format:	Remarks and Q&A
Speech/Presentation Duration:	Remarks 10 minutes – 20 minutes Q&A
Would You Consider a Surrogate:	No



Event Location:

ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM
U.S. Environmental Protection Agency

Family Research Council Headquarters

801 G Street, NW, Washington, DC

Point of Contact Jennifer Rutledge – 703-901-5386

Main Room, 6th Floor, Lobby Level

Event Audience:

16-20 Members of CAP Coordinating Committee

Event Host(s)/Organizer(s):

Becky Norton Dunlop – Chair CAP

Jennifer Rutledge – Managing Director CAP

Host(s)' Relationship to EPA:

Run of Show/ Agenda:

N/A

Is there a Hold Room Available for the Administrator?

Yes, if needed

Open Press/Closed Press?

Closed

Dress Code:

Business

Teleprompter Available:

No

Microphone / Room Setup:

No microphone – large conference table for 22 people

Honorable Guests Attending:

Coordinating Committee List attached

Notable Federal, State or Local Appointed or Elected officials attending:

Ed Meese – former US Attorney General

Individual Introducing Administrator:

Becky Norton Dunlop

Person to contact for media purposes:

N/A

Is this event held Weekly, Monthly, Annually?

Weekly

Day of Event Point of Contact:

Jennifer Rutledge – 202-207-0165 – 703-901-5386

Security Contact:

Leo Johnson – Security at FRC – 202-637-4612

Suggested Entrance/ Exit to Event Venue:

Main Entrance – 801 G Street

Is the host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC):

CAP is a project of the Council for National Policy which is a 501(c)(3)

Will there be a “gift” presented to the Administrator? If so, what is the US currency value of the gift?

No

Will a meal be provided, if so what is the US currency value?

No, coffee, water and donuts are available



ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM

U.S. Environmental Protection Agency

Please return this form completed to scheduling@epa.gov and Aaron Dickerson at dickerson.aaron@epa.gov

To: Ford, Hayley[ford.hayley@epa.gov]
Cc: Hupp, Millan[hupp.millan@epa.gov]; Dickerson, Aaron[dickerson.aaron@epa.gov]
From: Jennifer Rutledge
Sent: Fri 9/8/2017 3:13:38 PM
Subject: RE: Pruitt to CAP on 9/13

Thanks Hayley - I received the form and am working on it now.

Thanks,

Jennifer

Jennifer A. Rutledge
Managing Director
Conservative Action Project (CAP)
Work - (202) 207-0169
Cell - (703) 901-5386
Email - Jennifer@cfnp.org

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Aaron-Can you send the speaking request form before you leave today?

Thank you all!

Hayley Ford

> On Sep 8, 2017, at 9:37 AM, Teller, Paul S. EOP/WHO <Paul.S.Teller@who.eop.gov> wrote:
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> OK Hayley, as promised, cc'ed here is Jennifer Rutledge, who organizes the CAP meetings. She'll be your point of contact for Administrator Pruitt's logistics for this coming Wednesday. Many thanks to you both.....
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> Paul Teller
> Special Assistant to the President for Legislative Affairs The White
> House Paul.S.Teller@who.eop.gov
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>

To: Jennifer Rutledge (jennifer@cfnp.org)[jennifer@cfnp.org]
Cc: Hupp, Millan[hupp.millan@epa.gov]; Ford, Hayley[ford.hayley@epa.gov]
From: Dickerson, Aaron
Sent: Fri 9/8/2017 2:33:31 PM
Subject: RE: Pruitt to CAP on 9/13
EPA Administrator Pruitt Speaker Request Form.docx

Hi Jennifer,

Attached is the speaking request form.

Aaron Dickerson
Office of the Administrator
U.S. EPA
Phone: 202-564-1783

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Cc: Hupp, Millan[hupp.millan@epa.gov]; Dickerson, Aaron[dickerson.aaron@epa.gov]
From: Ford, Hayley
Sent: Fri 9/8/2017 2:12:44 PM
Subject: Re: Pruitt to CAP on 9/13

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Thank you all!

Hayley Ford

> On Sep 8, 2017, at 9:37 AM, Teller, Paul S. EOP/WHO <EOP/Ex. 6@who.eop.gov> wrote:
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> Special Assistant to the President for Legislative Affairs
> The White House
> EOP/Ex. 6@who.eop.gov
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To: Ford, Hayley[ford.hayley@epa.gov]
Cc: McMurray, Forrest[mcmurray.forrest@epa.gov]; Hupp, Millan[hupp.millan@epa.gov]
From: Jennifer Rutledge
Sent: Tue 9/12/2017 9:01:49 PM
Subject: RE: Pruitt to CAP on 9/13

Hayley -

Thanks for the email. Nothing else needed on my side of things. I'll see everyone in the morning.

Thanks,

Jennifer

-----Original Message-----

From: Ford, Hayley [mailto:ford.hayley@epa.gov]
Sent: Tuesday, September 12, 2017 4:54 PM
To: Jennifer Rutledge <jennifer@cfnp.org>
Cc: McMurray, Forrest <mcmurray.forrest@epa.gov>; Hupp, Millan <hupp.millan@epa.gov>
Subject: RE: Pruitt to CAP on 9/13

Hi Jennifer,

We look forward to this event tomorrow! To confirm, he will arrive at 7:30AM and stay until approximately 8AM. He will have a few staff that will be meeting him there - Liz Bowman, Lincoln Ferguson, and Ryan Jackson. Wanted you to be expecting them as well.

Let me know if you need anything further!

Hayley Ford
Deputy White House Liaison
Office of the Administrator
Environmental Protection Agency
Room: 3309C William Jefferson Clinton North ford.hayley@epa.gov
Phone: 202-564-2022
Cell: 202-306-1296

-----Original Message-----

From: Jennifer Rutledge [mailto:jennifer@cfnp.org]
Sent: Friday, September 8, 2017 12:28 PM
To: Dickerson, Aaron <dickerson.aaron@epa.gov>
Cc: Hupp, Millan <hupp.millan@epa.gov>; Ford, Hayley <ford.hayley@epa.gov>
Subject: RE: Pruitt to CAP on 9/13

Hi Aaron -

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Thank you,

Jennifer

Jennifer A. Rutledge
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Conservative Action Project (CAP)

Work - (202) 207-0169
Cell - (703) 901-5386
Email - Jennifer@cfnp.org

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> Special Assistant to the President for Legislative Affairs The White

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EOP/Ex. 6

To: Jennifer Rutledge[jennifer@cfnp.org]
Cc: McMurray, Forrest[mcmurray.forrest@epa.gov]; Hupp, Millan[hupp.millan@epa.gov]
From: Ford, Hayley
Sent: Tue 9/12/2017 8:54:14 PM
Subject: RE: Pruitt to CAP on 9/13

Hi Jennifer,

We look forward to this event tomorrow! To confirm, he will arrive at 7:30AM and stay until approximately 8AM. He will have a few staff that will be meeting him there - Liz Bowman, Lincoln Ferguson, and Ryan Jackson. Wanted you to be expecting them as well.

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Deputy White House Liaison
Office of the Administrator
Environmental Protection Agency
Room: 3309C William Jefferson Clinton North
ford.hayley@epa.gov

Personal Phone/Ex. 6

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> Paul Teller
> Special Assistant to the President for Legislative Affairs The White
> House **Personal Email/Ex. 6**
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To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]; Ferguson, Lincoln[ferguson.lincoln@epa.gov]; Hupp, Millan[hupp.millan@epa.gov]
From: Amy Greene
Sent: Thur 5/11/2017 6:16:52 PM
Subject: RE: Administrator Pruitt's Participation in CNP

Thanks, Sydney! I'll let Lindsay know that the meeting won't work.

Just a FYI...I'll be sending final confirmation details your way tomorrow, so keep an eye out.
Thanks again!

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]
Sent: Thursday, May 11, 2017 1:39 PM
To: Amy Greene <amy@cfnp.org>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>; Ferguson, Lincoln <ferguson.lincoln@epa.gov>; Hupp, Millan <hupp.millan@epa.gov>
Subject: RE: Administrator Pruitt's Participation in CNP

Hi Amy,

Absolutely 2:30 works, so great the Vice President will be there as well! No worries, if anyone is accustomed to calls from the White House changing your schedule, it is me. We actually have to be back over to the office for a meeting in the afternoon so would not be able to make the 3:00PM work. Thank you for working to get it set up though!

Best,

Sydney

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Amy Greene [<mailto:amy@cfnp.org>]

Sent: Thursday, May 11, 2017 9:00 AM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>; Ferguson, Lincoln <ferguson.lincoln@epa.gov>; Hupp, Millan <hupp.millan@epa.gov>

Subject: RE: Administrator Pruitt's Participation in CNP

Hi Sydney-

I got a call from the Vice President's office yesterday asking to speak at the CNP meeting on Friday the 19th. We, of course, accommodated that request...but it's going to require me to push Administrator Pruitt's remarks back by 15 minutes. So instead of addressing our group from 2:15-2:45 pm, we have him on for 2:30-3:00 pm. Will you confirm that he can do that? Sorry for the last minute adjustment!

Also, I've been in touch with Tony Perkins' assistant Lindsay Hoefer, and she and I discussed the possibility of Administrator Pruitt meeting with Tony right after he speaks (say 3:00-3:30 pm)? I've got a meeting room on the 6th floor of the hotel that they could use. Let me know if that's a possibility.

Looking forward to hearing back from you.

Amy

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

Sent: Friday, May 5, 2017 9:40 AM

To: Amy Greene <amy@cfnp.org>

Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>; Ferguson, Lincoln <ferguson.lincoln@epa.gov>; Hupp, Millan <hupp.millan@epa.gov>

Subject: RE: Administrator Pruitt's Participation in CNP

Good morning Amy,

Request for you, is it at all possible for me us to move the speech to the 2:15 time slot instead of the 1:45 to accommodate a meeting at the White House? I am so sorry for the change.

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Adminsitrator

202.816.1659 (c)

From: Amy Greene [<mailto:amy@cfnp.org>]

Sent: Friday, April 7, 2017 11:38 AM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>; Ferguson, Lincoln <ferguson.lincoln@epa.gov>; Hupp, Millan <hupp.millan@epa.gov>

Subject: RE: Administrator Pruitt's Participation in CNP

Sorry all...I accidentally sent the attached docs before adding my message.

Sydney...here's the first confirmation document. Included is a speaker release form (last page). The Administrator does not need to sign this. However, if he chooses to do so, please also look at our Speaker Guidelines as well.

If he does not sign, we will record his remarks (audio and video) for archival purposes only, meaning that CNP will retain a copy for our historical records, and we will send your office a copy as well. But we will not share the presentation with our members.

Let me know if there are any questions about these documents. I look forward to hearing back from you and welcome any questions.

Best,

Amy

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

From: Amy Greene

Sent: Friday, April 7, 2017 11:35 AM

To: 'Hupp, Sydney' <hupp.sydney@epa.gov>

Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>; Ferguson, Lincoln <ferguson.lincoln@epa.gov>; Hupp, Millan <hupp.millan@epa.gov>

Subject: RE: Administrator Pruitt's Participation in CNP

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

Sent: Friday, April 7, 2017 10:01 AM

To: Amy Greene <amy@cfnp.org>

Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>; Ferguson, Lincoln <ferguson.lincoln@epa.gov>; Hupp, Millan <hupp.millan@epa.gov>

Subject: RE: Administrator Pruitt's Participation in CNP

Can we do the 1:45 to 2:15 time slot please? As for your question about remarks, I am looping in Millan who handles Advance and Lincoln who handles Speechwriting. They will be your go to for questions of those nature moving forward. Looking forward to working with you on this!

Thanks!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

From: Amy Greene [<mailto:amy@cfnp.org>]
Sent: Friday, April 7, 2017 9:37 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt's Participation in CNP

Hi Sydney-

On Friday, we have 1:45-2:15 pm and 2:15-2:45 pm available. After a brief introduction, the Administrator would have about 25 minutes total for his remarks and any questions he wants to take (if any). Let me know if either option works with his schedule.

Thanks!

Amy

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Friday, April 7, 2017 9:30 AM
To: Amy Greene <amy@cfnp.org>

Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt's Participation in CNP

Hi Amy! What are the time slots available on the 19th?

Best,

Sydney

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

From: Amy Greene [<mailto:amy@cfnp.org>]
Sent: Wednesday, April 5, 2017 5:37 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt's Participation in CNP

Hi Sydney-

Thanks so much for your email. Please find the form attached. If you have any additional questions, don't hesitate to call or email.

I look forward to hearing back from you.

Best,

Amy

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

Sent: Wednesday, April 5, 2017 11:03 AM

To: Amy Greene <amy@cfnp.org>

Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>

Subject: Administrator Pruitt's Participation in CNP

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Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]; Ferguson, Lincoln[ferguson.lincoln@epa.gov]; Hupp, Millan[hupp.millan@epa.gov]
From: Hupp, Sydney
Sent: Thur 5/11/2017 5:39:13 PM
Subject: RE: Administrator Pruitt's Participation in CNP

Hi Amy,

Absolutely 2:30 works, so great the Vice President will be there as well! No worries, if anyone is accustomed to calls from the White House changing your schedule, it is me. We actually have to be back over to the office for a meeting in the afternoon so would not be able to make the 3:00PM work. Thank you for working to get it set up though!

Best,

Sydney

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From: Hupp, Sydney
Sent: Fri 5/5/2017 7:40:39 PM
Subject: RE: Administrator Pruitt's Participation in CNP

Thank you so so much!

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Executive Scheduler

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Sydney-

Thanks to Congressman Scalise's office...I'm able to push the Administrator into that 2:15-2:45 pm slot!

Updated paperwork, speaker guidelines and program attached. In addition, below is a narrative bio we've written up based upon his long version on the website. Feel free to make changes or let me know if it's okay as is.

On February 17, 2017, the U.S. Senate confirmed Scott Pruitt as the 14th Administrator of the U.S. Environmental Protection Agency. Mr. Pruitt's overarching goal is to lead EPA in a way that our future generations inherit a better and healthier environment. Most recently, he served as the Attorney General for Oklahoma. Mr. Pruitt became a national leader through a career of advocating to keep power in the hands of hard-working Americans. He has a proven track record of working with others, including industry, farmers, ranchers, landowners and small business owners, who want to do the right thing by the environment. He is recognized as a leader in the cause to restore the proper balance between the states and federal government, and he established Oklahoma's first federalism unit to combat unwarranted regulation and overreach by the federal government. Before being elected attorney general, he served eight years in the Oklahoma State Senate where he was a leading voice for fiscal responsibility. After earning his Bachelor's Degree from Georgetown College and graduating from the University of Tulsa College of Law, Mr. Pruitt went into private legal practice, specializing in constitutional law. In addition to his life as a civil servant, Mr. Pruitt is a successful entrepreneur. As a co-owner and managing general partner of Oklahoma City's Triple-A minor league baseball affiliate, the Oklahoma City Redhawks, Mr. Pruitt took over the team's marketing operations and helped it become one of the minor league leaders in attendance and merchandise sales. Mr. Pruitt and his wife Marlyn proudly raised their daughter, McKenna, and son, Cade, in Tulsa.

Thanks so much,

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[2017-05 Pruitt First Confirmation.pdf](#)
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444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

From: Amy Greene
Sent: Friday, April 7, 2017 11:35 AM
To: 'Hupp, Sydney' <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>; Ferguson, Lincoln <ferguson.lincoln@epa.gov>; Hupp, Millan <hupp.millan@epa.gov>
Subject: RE: Administrator Pruitt's Participation in CNP

Amy D. Greene

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Thanks!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

From: Amy Greene [<mailto:amy@cfnp.org>]
Sent: Friday, April 7, 2017 9:37 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt's Participation in CNP

Hi Sydney-

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Amy

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Hi Amy! What are the time slots available on the 19th?

Best,

Sydney

Sydney Hupp

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202.816.1659

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I look forward to hearing back from you.

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Good morning Amy,

Hope this email finds you well! I am reaching out about your invitation for Administrator Pruitt to participate in CNP. My apologies for the delay in getting back to you! If you would kindly fill out the attached form so that we may see how the event fits into May, I would greatly appreciate it. Please let me know if you have any questions!

Thank you!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659



COUNCIL FOR NATIONAL POLICY

April 7, 2017

The Honorable E. Scott Pruitt
Administrator
U.S. Environmental Protection Agency
Office of the Administrator - 1101A
1200 Pennsylvania Avenue, N.W.
Washington, DC 20460

Dear Administrator Pruitt:

Thanks for accepting our invitation to speak at the May 18-20, 2017 Council for National Policy meeting at The Ritz-Carlton, Tysons Corner in McLean, Virginia.

This letter will establish the preliminary details of your presentation. **Please review and respond to the information on the following pages at your earliest convenience.**

Included in this document is a copy of our standard speaker release and guidelines form. Following meetings, we distribute recordings of speaker remarks to members and guests and occasionally post remarks to our website. However, we only do these things with your prior approval.

If you're willing to have your remarks recorded and released, please sign and return the form by email to amy@cfnp.org or by fax to (202) 207-0173. Otherwise, we will record for archival purposes only and will send you a copy.

Once again, we're grateful for your participation, and I look forward to working with you.

Warmest regards,

Amy D. Greene
Director of Programs

**Council for National Policy
First Confirmation
The Honorable E. Scott Pruitt
May 18-20, 2017**

Presentation Specifics:

Date: Friday, May 19, 2017

Location: The Ritz-Carlton, Tysons Corner
1700 Tysons Boulevard
McLean, Virginia 22102
Phone: (703) 506-4300
www.ritzcarlton.com/tysons

Point of Contact: Amy Greene, Amy@cfnp.org
Work: (202) 207-0165 Cell: (703) 217-9029

Room: The Ritz-Carlton Ballroom, Salons I & II, Fifth Floor

Presentation Time: 1:45-2:15 PM *(includes time for Q&A)*

Title: Please send a title for your remarks.

Audio/Visual Needs: Microphone and Podium (let me know if you need anything additional such as a lapel microphone or PowerPoint/video capabilities)

Introducer: TBD

Additional Information: Dress for CNP meetings is business attire

* Please arrive at least 30 minutes before the start of your presentation. We do our best to keep the program running on schedule and can only be successful when all speakers arrive on time.

Please send the following information:

- Preferred Program Listing (Full Name, Position Title, Organization/Company)
- Short Narrative Biography (Approximately 150 words)
- High Resolution Photograph
- RSVP for Meals You Plan to Attend:
 - Friday Brunch (9:30-11:30 am) ☐yes ☐no
 - Friday Reception & Dinner (6:00-9:30 pm) ☐yes ☐no
 - Saturday Breakfast Buffet (7:30-9:30 am) ☐yes ☐no
 - Saturday Reception & Dinner (6:00-9:30 pm) ☐yes ☐no
- Name of Person Accompanying You (circle or add appropriate title):
Mr./Mrs./Miss/Dr. _____

**Council for National Policy
First Confirmation
The Honorable E. Scott Pruitt
May 18-20, 2017**

Speaker Contact Information:

Please review your contact information below for accuracy and make any necessary updates. **Please list the best cell phone number on which to reach you the day of your presentation.** All contact information will remain confidential.

Phone Number and Email:

Work Phone: (202) 816-1659

Work Email: hupp.sydney@epa.gov

Cell Phone:

Mailing Address: *Please let me know if the below address is current.*

The Honorable E. Scott Pruitt

Administrator

U.S. Environmental Protection Agency

Office of the Administrator - 1101A

1200 Pennsylvania Avenue, N.W.

Washington, DC 20460

Council for National Policy
Speaker Release & Speaker Guidelines Form
The Honorable E. Scott Pruitt
May 18-20, 2017

Speaker Release Form

I authorize the Council for National Policy to distribute recordings and/or printed versions, including posting on our website, of the presentation entitled "Remarks" presented by The Honorable E. Scott Pruitt at the May 18-20, 2017 meeting of the Council for National Policy.

Speaker Guidelines

I acknowledge that I have read and agree to observe CNP's Standard Speaker Guidelines Document Regarding Political Activity.

The Honorable E. Scott Pruitt

Date

Please sign this page and return it to the attention of Amy Greene
by email (Amy@cfnp.org) or fax (202-207-0173).

To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]; Ferguson, Lincoln[ferguson.lincoln@epa.gov]; Hupp, Millan[hupp.millan@epa.gov]
From: Amy Greene
Sent: Fri 4/7/2017 3:35:01 PM
Subject: RE: Administrator Pruitt's Participation in CNP
[2017-05 Pruitt First Confirmation.pdf](#)
[Speaker Guidelines 2017.pdf](#)

Amy D. Greene

Director of Programs

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Hupp, Millan[hupp.millan@epa.gov]
From: Amy Greene
Sent: Fri 4/7/2017 2:21:47 PM
Subject: RE: Administrator Pruitt's Participation in CNP

Absolutely – that's great news. Thanks so much!

I'll pull together a first confirmation document and get that to you later today. It'll basically include details re: logistics and what I'll need for the program.

Look forward to working with you all on the Administrator's participation.

Thanks again,
Amy

Amy D. Greene

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Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]; Ferguson, Lincoln[ferguson.lincoln@epa.gov]; Hupp, Millan[hupp.millan@epa.gov]
From: Hupp, Sydney
Sent: Fri 4/7/2017 2:00:41 PM
Subject: RE: Administrator Pruitt's Participation in CNP

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Subject: RE: Administrator Pruitt's Participation in CNP
[2017-05 Pruitt First Confirmation.pdf](#)
[Speaker Guidelines 2017.pdf](#)
[2017-05 Confidential Short Program.pdf](#)

Sydney-

Thanks to Congressman Scalise's office...I'm able to push the Administrator into that 2:15-2:45 pm slot!

Updated paperwork, speaker guidelines and program attached. In addition, below is a narrative bio we've written up based upon his long version on the website. Feel free to make changes or let me know if it's okay as is.

On February 17, 2017, the U.S. Senate confirmed Scott Pruitt as the 14th Administrator of the U.S. Environmental Protection Agency. Mr. Pruitt's overarching goal is to lead EPA in a way that our future generations inherit a better and healthier environment. Most recently, he served as the Attorney General for Oklahoma. Mr. Pruitt became a national leader through a career of advocating to keep power in the hands of hard-working Americans. He has a proven track record of working with others, including industry, farmers, ranchers, landowners and small business owners, who want to do the right thing by the environment. He is recognized as a leader in the cause to restore the proper balance between the states and federal government, and he established Oklahoma's first federalism unit to combat unwarranted regulation and overreach by the federal government. Before being elected attorney general, he served eight years in the Oklahoma State Senate where he was a leading voice for fiscal responsibility. After earning his Bachelor's Degree from Georgetown College and graduating from the University of Tulsa College of Law, Mr. Pruitt went into private legal practice, specializing in constitutional law. In addition to his life as a civil servant, Mr. Pruitt is a successful entrepreneur. As a co-owner and managing general partner of Oklahoma City's Triple-A minor league baseball affiliate, the Oklahoma City Redhawks, Mr. Pruitt took over the team's marketing operations and helped it become one of the minor league leaders in attendance and merchandise sales. Mr. Pruitt and his wife Marilyn proudly raised their daughter, McKenna, and son, Cade, in Tulsa.

Thanks so much,

Amy

Amy D. Greene

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Good morning Amy,

Request for you, is it at all possible for me us to move the speech to the 2:15 time slot instead of the 1:45 to accommodate a meeting at the White House? I am so sorry for the change.

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Amy Greene [<mailto:amy@cfnp.org>]

Sent: Friday, April 7, 2017 11:38 AM

To: Hupp, Sydney <hupp.sydney@epa.gov>

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Sorry all...I accidentally sent the attached docs before adding my message.

Sydney...here's the first confirmation document. Included is a speaker release form (last page). The Administrator does not need to sign this. However, if he chooses to do so, please also look at our Speaker Guidelines as well.

If he does not sign, we will record his remarks (audio and video) for archival purposes only, meaning that CNP will retain a copy for our historical records, and we will send your office a copy as well. But we will not share the presentation with our members.

Let me know if there are any questions about these documents. I look forward to hearing back from you and welcome any questions.

Best,

Amy

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Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

From: Amy Greene [<mailto:amy@cfnp.org>]
Sent: Wednesday, April 5, 2017 5:37 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt's Participation in CNP

Hi Sydney-

Thanks so much for your email. Please find the form attached. If you have any additional questions, don't hesitate to call or email.

I look forward to hearing back from you.

Best,

Amy

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

Sent: Wednesday, April 5, 2017 11:03 AM

To: Amy Greene <amy@cfnp.org>

Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>

Subject: Administrator Pruitt's Participation in CNP

Good morning Amy,

Hope this email finds you well! I am reaching out about your invitation for Administrator Pruitt to participate in CNP. My apologies for the delay in getting back to you! If you would kindly fill out the attached form so that we may see how the event fits into May, I would greatly appreciate it. Please let me know if you have any questions!

Thank you!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659



COUNCIL FOR NATIONAL POLICY

May 5, 2017

The Honorable E. Scott Pruitt
Administrator
U.S. Environmental Protection Agency
Office of the Administrator - 1101A
1200 Pennsylvania Avenue, N.W.
Washington, DC 20460

Dear Administrator Pruitt:

Thanks for accepting our invitation to speak at the May 18-20, 2017 Council for National Policy meeting at The Ritz-Carlton, Tysons Corner in McLean, Virginia.

This letter will establish the preliminary details of your presentation. **Please review and respond to the information on the following pages at your earliest convenience.**

Included in this document is a copy of our standard speaker release and guidelines form. Following meetings, we distribute recordings of speaker remarks to members and guests and occasionally post remarks to our website. However, we only do these things with your prior approval.

If you're willing to have your remarks recorded and released, please sign and return the form by email to amy@cfnp.org or by fax to (202) 207-0173. Otherwise, we will record for archival purposes only and will send you a copy.

Once again, we're grateful for your participation, and I look forward to working with you.

Warmest regards,

Amy D. Greene
Director of Programs

**Council for National Policy
First Confirmation
The Honorable E. Scott Pruitt
May 18-20, 2017**

Presentation Specifics:

Date: Friday, May 19, 2017

Location: The Ritz-Carlton, Tysons Corner
1700 Tysons Boulevard
McLean, Virginia 22102
Phone: (703) 506-4300
www.ritzcarlton.com/tysons

Point of Contact: Amy Greene, Amy@cfnp.org
Work: (202) 207-0165 Cell: (703) 217-9029

Room: The Ritz-Carlton Ballroom, Salons I & II, Fifth Floor

Presentation Time: 2:15 - 2:45 PM (25 total minutes for remarks and Q&A)

Title: Please send a title for your remarks.

Audio/Visual Needs: Microphone and Podium (let me know if you need anything additional such as a lapel microphone or PowerPoint/video capabilities)

Introducer: TBD

Additional Information: Dress for CNP meetings is business attire

* Please arrive at least 30 minutes before the start of your presentation. We do our best to keep the program running on schedule and can only be successful when all speakers arrive on time.

Please send the following information:

- Preferred Program Listing (Full Name, Position Title, Organization/Company)
- Short Narrative Biography (Approximately 150 words)
- RSVP for Meals You Plan to Attend:
 - Friday Brunch (9:30-11:30 am) ☐yes ☐no
 - Friday Reception & Dinner (6:00-9:30 pm) ☐yes ☐no
 - Saturday Breakfast Buffet (7:30-9:30 am) ☐yes ☐no
 - Saturday Reception & Dinner (6:00-9:30 pm) ☐yes ☐no
- Name of Person Accompanying You (circle or add appropriate title):
Mr./Mrs./Miss/Dr. _____

**Council for National Policy
First Confirmation
The Honorable E. Scott Pruitt
May 18-20, 2017**

Speaker Contact Information:

Please review your contact information below for accuracy and make any necessary updates. **Please list the best cell phone number on which to reach you the day of your presentation.** All contact information will remain confidential.

Phone Number and Email:

Work Phone: (202) 816-1659

Work Email: hupp.sydney@epa.gov

Cell Phone:

Mailing Address: *Please let me know if the below address is current.*

The Honorable E. Scott Pruitt

Administrator

U.S. Environmental Protection Agency

Office of the Administrator - 1101A

1200 Pennsylvania Avenue, N.W.

Washington, DC 20460

Council for National Policy
Speaker Release & Speaker Guidelines Form
The Honorable E. Scott Pruitt
May 18-20, 2017

Speaker Release Form

I authorize the Council for National Policy to distribute recordings and/or printed versions, including posting on our website, of the presentation entitled "Remarks" presented by The Honorable E. Scott Pruitt at the May 18-20, 2017 meeting of the Council for National Policy.

Speaker Guidelines

I acknowledge that I have read and agree to observe CNP's Standard Speaker Guidelines Document Regarding Political Activity.

The Honorable E. Scott Pruitt

Date

Please sign this page and return it to the attention of Amy Greene by email (Amy@cfnp.org) or fax (202-207-0173).

To: Amy Greene[amy@cfnp.org]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]; Ferguson, Lincoln[ferguson.lincoln@epa.gov]; Hupp, Millan[hupp.millan@epa.gov]
From: Hupp, Sydney
Sent: Fri 5/5/2017 1:39:48 PM
Subject: RE: Administrator Pruitt's Participation in CNP

Good morning Amy,

Request for you, is it at all possible for me us to move the speech to the 2:15 time slot instead of the 1:45 to accommodate a meeting at the White House? I am so sorry for the change.

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Adminsitrator

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If he does not sign, we will record his remarks (audio and video) for archival purposes only, meaning that CNP will retain a copy for our historical records, and we will send your office a copy as well. But we will not share the presentation with our members.

Let me know if there are any questions about these documents. I look forward to hearing back from you and welcome any questions.

Best,

Amy

Amy D. Greene

Director of Programs

Council for National Policy

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Email: Amy@cfnp.org

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From: Amy Greene

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Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>; Ferguson, Lincoln <ferguson.lincoln@epa.gov>; Hupp, Millan <hupp.millan@epa.gov>

Subject: RE: Administrator Pruitt's Participation in CNP

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Thank you!

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Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]; Ferguson, Lincoln[ferguson.lincoln@epa.gov]; Hupp, Millan[hupp.millan@epa.gov]
From: Amy Greene
Sent: Fri 5/12/2017 8:54:19 PM
Subject: CNP Speaker Final Confirmation & Program
[Pruitt Final.pdf](#)
[Speaker Guidelines 2017.pdf](#)
[2017-05 Confidential Short Program.pdf](#)

Sydney,

Attached is Administrator Pruitt's final speaker confirmation for the upcoming CNP meeting. Please review the details and let me know if you have any questions.

On the last page is a **speaker release form**. If the Administrator could sign and return it to me before the event, I'd appreciate it. It allows us to release the recording of his presentation to CNP members who request it. I've also included a copy of our speaker guidelines as well as the full program.

If he plans to use any audio-visual aides, such as a PowerPoint or video, please let me know in advance so we can arrange to test it with our Production Team.

I've been in touch with the Administrator's advance Personal Security Detail/Ex. 6/Ex. 7C/Ex. 7E/Ex. 7F
 so I think we're all set.

Thanks for all your help! Call or email if you need anything!

Amy

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Subject: RE: Administrator Pruitt's Participation in CNP

Hi Amy,

Absolutely 2:30 works, so great the Vice President will be there as well! No worries, if anyone is accustomed to calls from the White House changing your schedule, it is me. We actually have to be back over to the office for a meeting in the afternoon so would not be able to make the 3:00PM work. Thank you for working to get it set up though!

Best,

Sydney

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Executive Scheduler

Office of the Administrator

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Hi Sydney-

I got a call from the Vice President's office yesterday asking to speak at the CNP meeting on Friday the 19th. We, of course, accommodated that request...but it's going to require me to push Administrator Pruitt's remarks back by 15 minutes. So instead of addressing our group from 2:15-2:45 pm, we have him on for 2:30-3:00 pm. Will you confirm that he can do that? Sorry for the last minute adjustment!

Also, I've been in touch with Tony Perkins' assistant Lindsay Hoefer, and she and I discussed the possibility of Administrator Pruitt meeting with Tony right after he speaks (say 3:00-3:30 pm)? I've got a meeting room on the 6th floor of the hotel that they could use. Let me know if that's a possibility.

Looking forward to hearing back from you.

Amy

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Office of the Administrator- Scheduling

202.816.1659

Confidential

COUNCIL FOR NATIONAL POLICY

The Next 100 Days
The Ritz-Carlton, Tysons Corner
McLean, Virginia
May 18-20, 2017

Members will be notified of final program changes and additions on the CNP App.

Thursday, May 18, 2017

Gold Circle Reception & Dinner

Exclusively for Members and Spouses of the Gold Circle and Executive Committee

United States Capitol, HC-5
4:00 - 10:00 p.m.

Featured Speaker

The Honorable Paul Ryan

Speaker of the House and Member (WI-1)
U.S. House of Representatives

Schedule

4:00 p.m. ~ Gather in Hotel Arrival Lobby, First Floor
4:15 p.m. ~ Buses Depart
5:45 p.m. ~ Reception
6:30 p.m. ~ Program & Dinner
9:15 p.m. ~ Depart Capitol
10:00 p.m. ~ Return to The Ritz-Carlton, Tysons Corner

Transportation generously provided by Craig Dance and Champion Coach

Friday, May 19, 2017

Executive Committee Meeting

Exclusively for Members of the Executive Committee

8:00 - 9:30 a.m.
Colonnade Room, Sixth Floor

Meeting Registration

All Attendees Should Visit the CNP Registration Desk Prior to Attending Any Sessions

8:30 a.m. - 5:30 p.m.
The Ritz-Carlton Ballroom Foyer, Fifth Floor

Friday, May 19, 2017

Gold Circle, Board of Governors & New Members Brunch Event

Exclusively for Members, Spouses and Official Visitors of the Gold Circle, Board of Governors and Executive Committee as well as New Members and Spouses

9:30 - 11:30 a.m.

The Ritz-Carlton Ballroom, Salon III, Fifth Floor

Award Presentation

Edwin Meese III Award for Originalism & Religious Liberty, Alliance Defending Freedom

Recipients

The Honorable Dan Forest

Lieutenant Governor, State of North Carolina

Mr. Alan E. Sears, Esq.

Founder, Alliance Defending Freedom



Thanks to Our Sponsors

Alan Sears and Mike Farris



William F. Buckley Jr. Council Meeting

Exclusively for Members, Spouses and Official Visitors of the Buckley Council

10:00 - 11:30 a.m.

Old Dominion Room, Fourth Floor

Special Guest

Dr. Edwin J. Feulner, Jr.

President, The Heritage Foundation



Light Lunch

Open to All Attendees

11:00 - 11:45 a.m.

The Ritz-Carlton Ballroom Foyer, Fifth Floor

Friday, May 19, 2017

General Session

Open to All Attendees

12:00 - 3:00 p.m.

The Ritz-Carlton Ballroom, Salons I & II, Fifth Floor

Welcome

12:00 - 12:15 p.m.

Member & Visitor Introductions

12:15 - 1:00 p.m.

General Session Speaker

1:00 - 1:30 p.m.

Capitol Hill Update

The Honorable Mark Walker

Chairman, Republican Study Committee

Member (NC-6), U.S. House of Representatives

General Session Speaker

1:30 - 2:00 p.m.

The Honorable Mike Pence

Vice President

The United States of America

General Session Speaker

2:00 - 2:30 p.m.

The Honorable Steve Scalise

Majority Whip and Member (LA-1)

U.S. House of Representatives

General Session Speaker

2:30 - 3:00 p.m.

The Honorable E. Scott Pruitt

Administrator

U.S. Environmental Protection Agency

Networking Room

3:00 - 3:30 p.m.

The Ritz-Carlton Ballroom, Salon III, Fifth Floor

Thanks to Our Sponsors

Lee Roy and Tandy Mitchell, Gold Circle Members

Friday, May 19, 2017



CNP Action, Inc.

Action Session I

Sponsored by CNP Action, Inc.

Open to All Attendees

3:30 - 5:00 p.m.

The Ritz-Carlton Ballroom, Salon I, Fifth Floor

Do We Still Have a Constitution?

Facilitator

The Honorable Edwin Meese III

Ronald Reagan Distinguished Fellow Emeritus

The Heritage Foundation



Participants

Mr. Charles J. Cooper

Founding Member and Chairman

Cooper & Kirk, PLLC



Mrs. Carrie Severino

Chief Counsel and Policy Director

Judicial Crisis Network

Mr. Kelly J. Shackelford, Esq.

President and CEO, First Liberty Institute



CNP Action, Inc.

Action Session II

Sponsored by CNP Action, Inc.

Open to All Attendees

3:30 - 5:00 p.m.

The Ritz-Carlton Ballroom, Salon II, Fifth Floor

Draining the Swamp: Fighting the Deep State

Facilitator

Mr. Thomas Fitton

President, Judicial Watch, Inc.



Participants

Mr. David Bossie

President, Citizens United



Lt. Col. Tony Shaffer

Senior Fellow

London Center for Policy Research

Break

5:00 - 6:00 p.m.

Catholic Caucus Meeting

5:00 - 6:00 p.m.

Boardroom, Sixth Floor

Friday, May 19, 2017

Evening Reception, Book Signing & Beer Tasting

Open to All Attendees

6:00 - 6:45 p.m.

The Ritz-Carlton Ballroom Foyer, Fifth Floor

Thanks to Our Reception Sponsor

Steve Hotze, M.D.

Founder and CEO, Hotze Health
& Wellness Center

Author, **Hypothyroidism, Health
& Happiness**



Complimentary Copies Available for Signing

Beer Tasting Hosted by:

Jeff and Amy Frederick
Brew Republic Bierwerks



Dinner Seating

Assigned Seating for All Attendees

6:45 - 7:10 p.m.

Evening Session

Open to All Attendees

7:10 - 9:30 p.m.

The Ritz-Carlton Ballroom, Salons I & II, Fifth Floor

Welcome

7:10 - 7:15 p.m.

Dinner

7:15 - 8:30 p.m.

Award Presentation & Program

8:30 - 9:30 p.m.

Mrs. Kellyanne Conway, Esq.

Counselor to the President, The White House
Recipient, Richard M. DeVos Free Enterprise
Award for Exceptional Leadership

Dessert Reception

Open to All Attendees

9:30 - 10:30 p.m.

The Ritz-Carlton Ballroom Foyer, Fifth Floor

Thanks to Our Sponsor

Robert Alt

The Buckeye Institute



THE BUCKEYE INSTITUTE

Prayer Service

Open to All Attendees

10:00 - 11:00 p.m.

Colonnade Room, Sixth Floor

Saturday, May 20, 2017

Meeting Registration

7:30 a.m. - 3:30 p.m.

The Ritz-Carlton Ballroom Foyer, Fifth Floor

Breakfast Buffet

Open to All Attendees

Open Seating in the Ballroom

7:30 - 9:30 a.m.

The Ritz-Carlton Ballroom Foyer, Fifth Floor

Welcome & Member Reports

Open to All Attendees

8:20 - 10:00 a.m.

The Ritz-Carlton Ballroom, Salons I & II, Fifth Floor

Networking Room

9:30 a.m. - 3:00 p.m.

The Ritz-Carlton Ballroom, Salon III, Fifth Floor

Thanks to Our Sponsors

Lee Roy and Tandy Mitchell, Gold Circle Members

Break

10:00 - 10:15 a.m.

General Session

Open to All Attendees

10:15 a.m. - 12:30 p.m.

The Ritz-Carlton Ballroom, Salons I & II, Fifth Floor

Welcome

10:15 - 10:20 a.m.

Conservative Action Project (CAP) Update

10:20 - 10:30 a.m.

The Honorable Becky Norton Dunlop

Chairman, Conservative Action Project (CAP)



General Session Speaker

10:30 - 11:00 a.m.

Dr. Frank Luntz

Founder and Chairman, Luntz Global

Saturday, May 20, 2017

General Session Panel

11:00 a.m. - 12:00 p.m.

Foreign Policy Discussion

Chairman

Lt. Gen. William G. Boykin (Ret.)

Executive Vice President
Family Research Council



Participants

Ms. Brigitte Gabriel

Founder and Chairman, ACT for America

Mr. Herman Pirchner, Jr.

Founding President
American Foreign Policy Council (AFPC)



General Session Speaker

12:00 - 12:15 p.m.

Mr. Joseph F. Farah

Founder, CEO and Editor, WND



Candidate Introductions

 **Sponsored by CNP Action, Inc.**
Open to All Attendees

12:15 - 12:30 p.m.

The Ritz-Carlton Ballroom, Salon I, Fifth Floor

Light Lunch

Open to All Attendees

12:30 - 1:30 p.m.

The Ritz-Carlton Ballroom Foyer, Fifth Floor

Thanks to Our Sponsor

Joan Lindsey

Lindsey Communications



lindseycommunications
biographical marketing programs

Saturday, May 20, 2017

Action Session I

 **Sponsored by CNP Action, Inc.**
Open to All Attendees

1:30 - 3:00 p.m.

The Ritz-Carlton Ballroom, Salon I, Fifth Floor

Social Media's Impact on the Political Process

Facilitator

Mr. Michael W. Thompson, Jr.

Senior Vice President, CRC Public Relations



Participants

Mr. Brooks Aukamp

Political and Advocacy Sales, Twitter, Inc.


Mr. Max Pappas

Manager, External Outreach and Public Policy
Partnerships, Google

Mr. Don Seymour

U.S. Politics & Government Outreach, Facebook

Action Session II

 **Sponsored by CNP Action, Inc.**
Open to All Attendees

1:30 - 3:00 p.m.

The Ritz-Carlton Ballroom, Salon II, Fifth Floor

**Rein in Regulatory Overreach: The Power of the
Congressional Review Act (CRA)**

Facilitator

Mr. Robert Alt

President and CEO, The Buckeye Institute



Participants

Mr. Todd F. Gaziano

Executive Director, Senior Fellow in Constitutional Law
Pacific Legal Foundation - DC Center

Mr. Philip Reboli

Policy Advisor
U.S. Senate Steering Committee

Dr. Paul S. Teller

Special Assistant to the President for
Legislative Affairs, The White House



Break

3:00 - 6:00 p.m.

 **CNP Action, Inc. Board Meeting**
Exclusively for Members of the CNP Action, Inc.
Board of Directors

3:30 - 4:30 p.m.

Boardroom, Sixth Floor

Saturday, May 20, 2017

Social Media Training

Open to All Attendees

3:30 - 5:00 p.m.

The Ritz-Carlton Ballroom, Salon I, Fifth Floor

Facilitator

Mr. Michael W. Thompson, Jr.

Senior Vice President, CRC Public Relations



Catholic Mass

Open to All Attendees

4:30 - 5:30 p.m.

The Plaza Room, Sixth Floor

Celebrant

Father Frank Pavone

National Director, Priests for Life



Evening Reception & Beer Tasting

Open to All Attendees

6:00 - 6:45 p.m.

The Ritz-Carlton Ballroom Foyer, Fifth Floor

Beer Tasting Hosted by:

Jeff and Amy Frederick

Brew Republic Bierwerks



Dinner Seating

Assigned Seating for All Attendees

6:45 - 7:10 p.m.

Evening Session

Open to All Attendees

7:10 - 9:30 p.m.

The Ritz-Carlton Ballroom, Salons I & II, Fifth Floor

Welcome

7:10 - 7:15 p.m.

Dinner

7:15 - 8:30 p.m.

Program

8:30 - 9:30 p.m.

Dessert Reception

Open to All Attendees

9:30 - 10:30 p.m.

The Ritz-Carlton Ballroom Foyer, Fifth Floor

Thanks to Our Sponsor

Art Ally

Timothy Partners, Ltd., Advisor to Timothy Plan



TIMOTHY PLAN
Investing with Biblical Principles

Saturday, May 20, 2017

Prayer Service

Open to All Attendees

10:00 - 11:00 p.m.

The Plaza Room, Sixth Floor

Sunday, May 21, 2017

Continental Breakfast & Worship Service

Open to All Attendees

Casual Attire

7:30 - 9:30 a.m.

The Ritz-Carlton Ballroom, Salon III, Fifth Floor

Continental Breakfast

7:30 - 8:00 a.m.

Worship Service

8:00 - 9:30 a.m.

Message

Dr. Gary D. Frazier

Executive Vice President, United in Purpose



Buckley Council and Rutledge Fellowship BBQ & Fish Fry

Exclusively for Members, Spouses and Official Visitors of the Buckley Council, Rutledge Fellowship and CNP Executive Committee and Their Families

Casual Attire

10:00 a.m. - 4:00 p.m.

Edgemonte, The Home of Richard and Elaine Viguerie

10:00 a.m. ~ Gather in Hotel Arrival Lobby, First Floor

10:15 a.m. ~ Buses Depart

11:30 a.m. ~ Buses Arrive Edgemonte

2:30 p.m. ~ Buses Depart Edgemonte

4:00 p.m. ~ Buses Return to Hotel

Transportation generously provided by Craig Dance and Champion Coach



COUNCIL FOR NATIONAL POLICY

May 12, 2017

The Honorable E. Scott Pruitt
Administrator
U.S. Environmental Protection Agency
Office of the Administrator - 1101A
1200 Pennsylvania Avenue, N.W.
Washington, DC 20460

Dear Administrator Pruitt:

Thank you for speaking at the May 18-20, 2017 Council for National Policy meeting at The Ritz-Carlton, Tysons Corner in McLean, Virginia.

This letter confirms the final details of your participation. Please make sure everything is accurate.

I will serve as your point of contact at the event. **Call (703-217-9029) or email (Amy@cfnp.org)** any time.

CNP's Meeting Registration will open Friday morning, May 19 at 8:30 a.m. in The Ritz-Carlton Ballroom Foyer, Fifth Floor. When you check in there, a member of the CNP team will notify me of your arrival so I may greet you.

Included in this document is a copy of CNP's Speaker Release and Guidelines Form.

We make program recordings available to CNP members and occasionally post remarks to our website. However, we only do this with your approval.

If you're willing to have your remarks recorded and released and agree to observe our speaker guidelines, **please sign and return the form by email (Amy@cfnp.org) or fax (202-207-0173).** I will also have a copy on hand at the meeting.

See you soon!

Best regards,

Amy D. Greene
Director of Programs

**Council for National Policy
Final Confirmation
The Honorable E. Scott Pruitt
May 18-20, 2017**

Meeting Location

The Ritz-Carlton, Tysons Corner
1700 Tysons Boulevard
McLean, Virginia 22102
Phone: (703) 506-4300
www.ritzcarlton.com/tysons

Point of Contact

Amy Greene
Cell: (703) 217-9029
Email: Amy@cfnp.org

Presentation Information

Date: Friday, May 19, 2017
Room: The Ritz-Carlton Ballroom, Salons I & II, Fifth Floor
Time: 2:30-3:00 p.m. (*please arrive at least 15 minutes prior to your remarks*)
Speech Duration: 25 Minutes
Introducer: Bill Walton, CNP's Vice President
Green Room: Either Backstage (Ballroom Salon III) or Consulate Room, Sixth Floor (*please let me know in advance if you plan to arrive early and need to use one of these spaces*)
Dress: Business Attire

Audio/Visual Information

If you plan to use audio/visual (i.e. show a video or use PowerPoint), please let me know ASAP so we can schedule a time for you to test it with CNP's production team.

**Council for National Policy
Speaker Release & Guidelines Form
The Honorable E. Scott Pruitt
May 18-20, 2017
The Ritz-Carlton, Tysons Corner**

Speaker Release Form

I authorize the Council for National Policy to distribute recordings and/or printed versions, including posting on our website, of the presentation entitled "Remarks" presented by The Honorable E. Scott Pruitt at the May 18-20, 2017 meeting of the Council for National Policy.

Speaker Guidelines

I acknowledge that I have read and agree to observe CNP's Standard Speaker Guidelines Regarding Political Activity.

The Honorable E. Scott Pruitt

Date

Please sign this page and return it to the attention of Amy Greene by email (Amy@cfnp.org) or fax (202-207-0173).

To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]
From: Amy Greene
Sent: Wed 4/5/2017 9:37:19 PM
Subject: RE: Administrator Pruitt's Participation in CNP
Pruitt Speaker Request Form.docx

Hi Sydney-

Thanks so much for your email. Please find the form attached. If you have any additional questions, don't hesitate to call or email.

I look forward to hearing back from you.

Best,

Amy

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]

Sent: Wednesday, April 5, 2017 11:03 AM
To: Amy Greene <amy@cfnp.org>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: Administrator Pruitt's Participation in CNP

Good morning Amy,

Hope this email finds you well! I am reaching out about your invitation for Administrator Pruitt to participate in CNP. My apologies for the delay in getting back to you! If you would kindly fill out the attached form so that we may see how the event fits into May, I would greatly appreciate it. Please let me know if you have any questions!

Thank you!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659



ADMINISTRATOR PRUITT SPEAKER REQUEST FORM
U.S. Environmental Protection Agency

Deadline for Acceptance:	<u>May 1, 2017</u>
Event Title:	<u>Council for National Policy Meeting</u>
Speech Date:	<u>May 19 or 20</u>
Is the Above Date Flexible:	<u>No</u>
Speech Time & Duration:	<u>May 19 at 1:45 pm or 2:15 pm; May 20 at 11:00 am or 11:30 am; May 20 Evening Session (reception at 6:00 pm, dinner at 7:00 pm, remarks preferably after dinner). Remarks would be 25 minutes at any of these opportunities.</u>
Speaker Requested:	<u>Administrator Scott Pruitt</u>
Would You Consider a Surrogate:	<u>No</u>
Event Location:	<u>The Ritz-Carlton, Tysons Corner</u> <u>1700 Tysons Blvd, McLean, Virginia 22102</u> <u>703-506-4300</u> <u>The Ritz-Carlton Ballroom, Salons I & II, Fifth Floor</u>
Open Press/Closed Press:	<u>Closed</u>
Is Event Webcast/Recorded/Transcribed:	<u>Recorded – audio & video. If a release is signed, we will share it with our members. If a release is not signed, we will record for archival purposes only.</u>
Purpose of the Event:	<u>CNP is the premier conservative membership organization comprised of more than 400 of America's most influential leaders. These educational events are held three times each year to build coalitions, strengthen the conservative movement, and thus seek to restore our nation to its founding principles.</u>
Speech Topic:	<u>Challenges and Opportunities at EPA – how Conservatives can help you achieve your policy objectives.</u>
Requested Presentation Format:	<u>Keynote (possibly with Q&A)</u>
Dress Code:	<u>Business</u>
Speech/Presentation Duration:	<u>25 Minutes</u>
Teleprompter Available:	<u>No</u>
Microphone / Room Setup:	<u>Podium with Microphone (lapel can be requested). Two large screens on either side of the ballroom – tables will either be classroom or rounds, depending upon when the Administrator speaks.</u>
Event Sponsor:	<u>Council for National Policy (some of our members sponsor various portions of the event, such as our dessert receptions/lunches). I'm happy to share those, if necessary. They do not have any control, however, over planning of the event or program.</u>



ADMINISTRATOR PRUITT SPEAKER REQUEST FORM
U.S. Environmental Protection Agency

Relationship to the EPA:	<u>N/A</u>
Event Agenda/Program:	<u>Attached to email.</u>
Honorable Guests Attending:	<u>Congressman Mark Walker, Kellyanne Conway (counselor to the president), others TBD</u>
Notable Federal, State or Local Appointed or Elected officials attending:	<u>TBD</u>
Individual Introducing Administrator:	<u>TBD</u>
Person to contact for speechwriting purposes:	<u>Amy Greene Amy@cfnp.org 202-207-0165 703-217-9029</u>
Person to contact for media purposes:	<u>N/A</u>
Origin of Invitation:	<u>Tony Perkins (CNP President) Bob McEwen (CNP Executive Director) BobMcEwen@cfnp.org 202-207-0165 202-747-4371</u>
Day of Event Point of Contact:	<u>Amy Greene Amy@cfnp.org 202-207-0165 703-217-9029</u>
Security Contact:	<u>Amy Greene Amy@cfnp.org 202-207-0165 703-217-9029]</u>
Is the organization or host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC):	<u>501c3</u>
Will there be a presentation of a "gift" to the Administrator?	<u>No</u>
If so, what is the US currency value of the gift?	<u>N/A</u>
Will a meal be provided, if so what is the US currency value?	<u>If he speaks at dinner, yes. Approximately \$125. A more accurate cost can be given once the menu is finalized.</u>

Please return this form completed to scheduling@epa.gov and Sydney Hupp (hupp.sydney@epa.gov).

To: Hupp, Sydney[hupp.sydney@epa.gov]
From: Amy Greene
Sent: Tue 5/30/2017 3:46:00 PM
Subject: CNP Follow-up

Hi Sydney,

It was great to have Administrator Pruitt at the CNP meeting. I hope he enjoyed his time with us! And thanks for all your help over these past couple of months and for flexing at the last minute!

Here are a few photos from the event as well as the recordings of his presentation.

Photos: <https://pix.sfly.com/KTOshJ>

Audio: <https://www.dropbox.com/s/zfwvp15vxdg5s0e/Remarks%20-%20PRUITT.mp3?dl=0>

Video: <https://www.dropbox.com/s/73kztgluepbihyi/Remarks%20-%20PRUITT.mp4?dl=0>

If you need anything else, please let me know.

Thanks again,

Amy

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

To: Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]
From: Amy Greene
Sent: Fri 4/7/2017 1:36:48 PM
Subject: RE: Administrator Pruitt's Participation in CNP

Hi Sydney-

On Friday, we have 1:45-2:15 pm and 2:15-2:45 pm available. After a brief introduction, the Administrator would have about 25 minutes total for his remarks and any questions he wants to take (if any). Let me know if either option works with his schedule.

Thanks!

Amy

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]
Sent: Friday, April 7, 2017 9:30 AM
To: Amy Greene <amy@cfnp.org>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt's Participation in CNP

Hi Amy! What are the time slots available on the 19th?

Best,

Sydney

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

From: Amy Greene [<mailto:amy@cfnp.org>]
Sent: Wednesday, April 5, 2017 5:37 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt's Participation in CNP

Hi Sydney-

Thanks so much for your email. Please find the form attached. If you have any additional questions, don't hesitate to call or email.

I look forward to hearing back from you.

Best,

Amy

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

Sent: Wednesday, April 5, 2017 11:03 AM

To: Amy Greene <amy@cfnp.org>

Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>

Subject: Administrator Pruitt's Participation in CNP

Good morning Amy,

Hope this email finds you well! I am reaching out about your invitation for Administrator Pruitt to participate in CNP. My apologies for the delay in getting back to you! If you would kindly fill out the attached form so that we may see how the event fits into May, I would greatly appreciate it. Please let me know if you have any questions!

Thank you!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

To: Hupp, Sydney[hupp.sydney@epa.gov]
From: Amy Greene
Sent: Fri 5/19/2017 4:58:45 PM
Subject: Re: Change in schedule

Thank you so much!!

Sent from my iPhone

> On May 19, 2017, at 12:43 PM, Hupp, Sydney <hupp.sydney@epa.gov> wrote:
>
> Yes ma'am! We have already made the necessary changes on our end. He will be there by 2.
Thanks!
>
> _____
> Sydney Hupp
> Executive Scheduler
> Office of the Administrator
> 202.816.1659 (c)
>
> -----Original Message-----
> From: Amy Greene [mailto:amy@cfnp.org]
> Sent: Friday, May 19, 2017 12:41 PM
> To: Hupp, Sydney <hupp.sydney@epa.gov>
> Subject: Change in schedule
>
> VP needs to speak from 2:30-3:00 pm can Adm. Pruitt flex to 2:00-2:30? Let me know. Thanks!
>
> Sent from my iPhone

To: Hupp, Sydney[hupp.sydney@epa.gov]
From: Amy Greene
Sent: Fri 5/19/2017 4:41:08 PM
Subject: Change in schedule

VP needs to speak from 2:30-3:00 pm can Adm. Pruitt flex to 2:00-2:30? Let me know. Thanks!

Sent from my iPhone

To: Amy Greene[amy@cfnp.org]
From: Hupp, Sydney
Sent: Tue 5/30/2017 4:03:00 PM
Subject: RE: CNP Follow-up

Thank you so much for including us, Amy!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Amy Greene [mailto:amy@cfnp.org]
Sent: Tuesday, May 30, 2017 11:46 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: CNP Follow-up

Hi Sydney,

It was great to have Administrator Pruitt at the CNP meeting. I hope he enjoyed his time with us! And thanks for all your help over these past couple of months and for flexing at the last minute!

Here are a few photos from the event as well as the recordings of his presentation.

Photos: <https://pix.sfly.com/KTOshJ>

Audio: <https://www.dropbox.com/s/zfwvp15vxdg5s0e/Remarks%20-%20PRUITT.mp3?dl=0>

Video: <https://www.dropbox.com/s/73kztg1uepbihyi/Remarks%20-%20PRUITT.mp4?dl=0>

If you need anything else, please let me know.

Thanks again,

Amy

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

To: Amy Greene[amy@cfnp.org]
From: Hupp, Sydney
Sent: Fri 5/19/2017 4:43:25 PM
Subject: RE: Change in schedule

Yes ma'am! We have already made the necessary changes on our end. He will be there by 2. Thanks!

Sydney Hupp
Executive Scheduler
Office of the Administrator
202.816.1659 (c)

-----Original Message-----

From: Amy Greene [mailto:amy@cfnp.org]
Sent: Friday, May 19, 2017 12:41 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: Change in schedule

VP needs to speak from 2:30-3:00 pm can Adm. Pruitt flex to 2:00-2:30? Let me know. Thanks!

Sent from my iPhone

To: amy@cfnp.org[amy@cfnp.org]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]
From: Hupp, Sydney
Sent: Wed 4/5/2017 3:03:15 PM
Subject: Administrator Pruitt's Participation in CNP
EPA Administrator Pruitt Speaker Request Form.docx

Good morning Amy,

Hope this email finds you well! I am reaching out about your invitation for Administrator Pruitt to participate in CNP. My apologies for the delay in getting back to you! If you would kindly fill out the attached form so that we may see how the event fits into May, I would greatly appreciate it. Please let me know if you have any questions!

Thank you!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

To: Amy Greene[amy@cfnp.org]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]
From: Hupp, Sydney
Sent: Fri 4/7/2017 1:29:50 PM
Subject: RE: Administrator Pruitt's Participation in CNP

Hi Amy! What are the time slots available on the 19th?

Best,

Sydney

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

From: Amy Greene [mailto:amy@cfnp.org]
Sent: Wednesday, April 5, 2017 5:37 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt's Participation in CNP

Hi Sydney-

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I look forward to hearing back from you.

Best,

Amy

Amy D. Greene

Director of Programs

Council for National Policy

444 North Capitol Street, NW, Suite 830

Washington, DC 20001

Office: (202) 207-0165 | Fax: (202) 207-0173 | Cell: (703) 217-9029

Email: Amy@cfnp.org

CNP: A Quick Look

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

Sent: Wednesday, April 5, 2017 11:03 AM

To: Amy Greene <amy@cfnp.org>

Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>

Subject: Administrator Pruitt's Participation in CNP

Good morning Amy,

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Thank you!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659